JODOA
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Homes, Investments, Dreams!

Business Continuity Management Policy

This policy defines the essential principles which have been adopted for Business Continuity Management across Jodoa Properties' business. The objective is to identify risks and impacts, and to minimise the likelihood of an incident by implementing strong resilience and risk reduction measures in conjunction with proven recovery strategies and plans. To achieve this objective, Jodoa Properties L.L.C (hereinafter referred to as "Jodoa") will:

- Abide by the National Standard for Business Continuity Management System (AE/SCNS/NCEMA 7000:2021).
- Jodoa's business needs, operations, and risks.
- Conduct risk assessments to identify critical business functions, resources, infrastructure and any regulatory or applicable requirements which, if disrupted, would have a material impact on the operations of Jodoa or its key stakeholders and customers.
- Implement appropriate recovery strategies to ensure that all necessary resources are readily available to withstand the impact of the disruption.
- Develop, implement, and maintain a series of Business Continuity Plans that document procedures and information which enable staff and contractors to respond to disruptions and recover critical business functions.
- Ensure Business Continuity procedures and plans are formally tested in full or part at appropriate intervals.
- Assigning clear roles and responsibilities for business continuity activities, and conducting training sessions for Jodoa's employees to ensure they understand their roles in business continuity.
- Include Business Continuity as part of the planning phase for new business acquisitions, joint ventures, material outsourcing arrangements and major projects involving the introduction of new business processes and systems.

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In the event of a serious disruption to the normal operating capability, Jodoa will:

- Ensure that there is effective communication regarding the disruption with the teams responding to the disruption, the stakeholders, and the external providers.
- Ensure the safety of employees, suppliers and all third parties in relation to the incident
- Isolate the incident
- Ensure projects are maintained operationally
- Continue to bid for work
- Continue to pay staff and suppliers, and to receive payments
- Continue to make purchases

while continuing to protect its staff and those of suppliers and business partners working within the Jodoa businesses, minimising the impact of the disruption, and delivering business as usual within defined parameters.

The responsibility for the management of Business Continuity lies with Executive Directors and Senior Managers to ensure that all business units are fully aware of, and comply with, this policy. This policy (and associated procedures) will be reviewed to ensure the suitability, adequacy and effectiveness of managing and continually improving Business Continuity.

Data Protection and GDPR Considerations

As part of our Business Continuity Management, Jodoa ensures that the protection of personal data is maintained during any disruption or recovery process. All continuity and recovery strategies involving personal data are designed in accordance with the General Data Protection Regulation (EU) 2016/679 ("GDPR") where applicable. This includes:

- Ensuring the confidentiality, integrity, and availability of personal data during incidents.
- Limiting access to personal data to authorized personnel only.
- Including data protection impact assessments (DPIAs) where necessary.
- Ensuring that third-party providers involved in recovery processes adhere to GDPR standards.